

## Genieri Collections – New Trustee Induction Process.

### 1. OBJECTIVE

This document is written to ensure that any new trustee appointed by the charity is fully equipped to operate in a manner consistent with the aims and objective of the charity, and in keeping with the underlying principles of said charity.

### 2. DOCUMENTS TO BE PROVIDED

As a minimum a new trustee shall be provided with the following documents:

- The charities constitution.
- Our Child Protection Policy.
- Any operational documentation and access permissions that may be required to conduct their duties on behalf of the charity.

### 3. CONFIRMATION

All existing trustees shall satisfy themselves that the new trustee is fully aware of and agrees to abide by the content of documents mentioned in section 2 (above).

Jim Houston

Lead Trustee