GENIERICOLLECTIONS.CO.UK

Registered with Office of the Scottish Charities Register No. SC046573

Committed to improving children's lives in Africa

Registered Office: Pleanmill Cottages, Airth Station Road, By Falkirk, FK2 8SF, 07980 306 520

Genieri Collections – New Trustee Induction Process.

1. **OBJECTIVE**

This document is written to ensure that any new trustee appointed by the charity is fully equipped to operate in a manner consistent with the aims and objective of the charity, and in keeping with the underlying principles of said charity.

2. **DOCUMENTS TO BE PROVIDED**

As a minimum a new trustee shall be provided with the following documents:

- The charities constitution.
- Our Child Protection Policy.
- Any operational documentation and access permissions that may be required to conduct their duties on behalf of the charity.

3. **CONFIRMATION**

All existing trustees shall satisfy themselves that the new trustee is fully aware of and agrees to abide by the content of documents mentioned in section 2 (above).

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Lead Trustee